

South Bay Odor Stakeholders' Group

Meeting Minutes

Date: January 17, 2019

Time: 11:30 am – 1:30 pm

Location: Sheraton San Jose (1801 Barber Lane, Milpitas, CA 95035)

Attendees: See Sign-in Sheet

Recorder: Republic Services

Evan Boyd	<p>Introductions. Meeting minutes and agenda were available in the hallway.</p> <p>Reviewed the last meeting minutes, inquired if there were any modifications to the minutes or if there were any action items that were not addressed. Minutes were reviewed and approved with no changes. All of the previous meeting minutes are posted on the SBOSG website for reference.</p>
Kathy Cote, Wayne Kino, Rod Sinks, Bryan Sousa, Steve Erickson, Kathy Cote, Chia Ling Kong, Mike Caprio, Tracy Lee. Discussion included majority of attendees	<p>Agenda Item #3: Odor Study Discussion/Action Items.</p> <p>Wayne announced that BAAQMD is prepared to conduct an odor study for the purposes of AB617. Although Milpitas is not one of the two first AB617 communities, the District recognizes odor concerns of the community and the need to help in conducting an odor study. The District committed to performing an independent odor study that includes source apportionment to understand the relative contribution of odors from several facilities in the area. This group can decide whether to use this study as the required odor study.</p> <p>The District's Request for Proposals (RFP) will cover a term of 1 year or more and will focus on the 3 major sources – Newby, San Jose WWTP, ZWED. It will include collecting samples for lab analysis to attempt to characterize emission fingerprints to identify future monitoring options. The District can release the RFP to SBOSG to decide if it matches the scope of the group's required study. The draft RFP will be available by the end of the month; the District's Technical Division will be running the study.</p> <p>Rod mentioned that the odor study was discussed at the District's Stationary Source Committee and Jack Broadbent approved. Wayne noted that if compliance issues are identified at the designated facilities during the course of the odor study, BAAQMD will address the individual facility and will ask for commitments to resolve issue(s) as they are identified.</p> <p>In response to a question from the LEA about the scope, Wayne stated that study would focus on only those 3 facilities initially to keep the scope narrow, but the District would be open to expanding the study later. Wayne also explained that the</p>

	<p>District’s process will include public outreach – the study must follow District procedures, with the intent that it will be used for other purposes.</p> <p>Discussion included a number of questions and comments surrounding the participation of facilities other than just Newby Island. Wayne asked if the District’s study is used as the study required by Newby’s permit, does San Jose need to approve the group’s decision to utilize the District’s odor study to meet goal of the conditional use permit requirement. The LEA committed to discussing this with San Jose. Evan indicated San Jose did not previously define any requirements for the study other than it must be “regional” and pointed out that Republic/Newby, San Jose, and the WWTP have all completed previous studies.</p> <p>Access to facilities was questioned, and Wayne confirmed that the District has the authority that allows access to these facilities. Wayne stated that the study will potentially be a multi-year study to get a complete odor profile and document seasonal variations at operations. He explained that sensors must be designed to detect the expected emissions and that the detection levels for monitors are different than lab methods. Mike requested the bay be included and Wayne stated that the study will focus on the 3 facilities initially, but the District is open to expanding the study later.</p> <p>Rod Sinks discussed the AB617 Richmond/West Oakland AB617 refinery fence-line monitoring and the meetings with those communities. He believes this experience will be helpful going forward. He stated that the District’s existing complaint method is too tedious, with a low verification rate and that the existing process may be necessary for issuance of violation notices, but the District Board acknowledges the complaint process needs re-tooling. A different method is necessary, perhaps cameras or other technology.</p> <p>Chia suggested Milpitas host an informative meeting and hopes BAAQMD will assist. Tom indicated Congressman Khanna is supportive of the study and is also interested to know how to encourage others to participate.</p>
<p>Evan Boyd, Wayne Kino</p>	<p>Agenda #4: Discussion on agenda item #3 covered agenda item #4</p>
<p>Evan Boyd, Tamiko Endow, Tracy Lee, Steve Erickson</p>	<p>Item 5: Update of proposed MRF designs, abatement and enclosure</p> <p>Evan discussed the proposal to expand the MRF tip floor and include air filtration enclosures. Plans were submitted to BAAQMD in October 2018 and are in process of review. The planning and permitting process must be reviewed and approved by the City of San Jose. Steve inquired about schedule for review and Tamiko indicated the engineer will begin the process in February with questions to Republic expected in mid-February. BAAQMD will schedule a meeting with Republic around mid-February.</p>

<p>Evan Boyd, Tracy Lee, Chia Ling Kong</p>	<p>Item 6: Round Table Update</p> <p>Tracy reported 2018 complaints declined from 2017. In 2018, the District received approximately 1500 complaints. When comparing complaint data over the past several years to 2018, there was a noticeable shift in complaints received the last year. Majority of the complaints from 2018 occurred between July-October 2018, with a spike in odor complaints in July. This is different than previous years where typically increased number of complaints occur in the spring. Most of the confirmed complaints by District staff were traced to the compost operation, with a few confirmed to ZWED in spring of 2018.</p> <p>District and LEA has been working together to enhance the enforcement referral process and route compost and green waste odor complaints that the District receives to the LEA more quickly, since they have enforcement jurisdiction and authority over compost. Tracy asked Bryan to talk about what the LEA is developing for their compliant response and investigations.</p> <p>Bryan spoke about the LEA's odor circuit and patrols in the community. He said his Inspector, Paul Harden, did observe a few occasions when there was a compost odor in the community. Bryan also mentioned that the SJ LEA is developing an online complaint system to receive compost/green waste odor complaints. Chia requested transparency on process with LEA on complaint system.</p>
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Action Items

1. BAAQMD to distribute odor study draft RFP by the end of January.

Next Meeting

Thursday, April 18, 2019, 11:30am to 1:30pm, Sheraton San Jose, 1801 Barber Lane, Milpitas, CA 95035

